



Government of Jammu and Kashmir

Government Medical College Srinagar
10-Karan Nagar, Srinagar, J&K-190010



Subject: Engagement of **Data Entry Operator** on monthly remuneration under National One Health Programme for Prevention and Control of Zoonosis in the Department of Microbiology Govt. Medical College, Srinagar.

Ref : Form No: 160229 Dated: - 18-07-2026 of Criminal Investigation Department.

OFFICE ORDER NO: 156 -GS of 2026
DATED: 21 -07-2026

Pursuant to the Selection list issued vide Notification No. 17-EC of 2026 dated: 25.05.2026 and in accordance with the provisions of the guidelines of the Project, sanction is hereby accorded to the hiring/engagement of the following candidate as **Data Entry Operator** on the monthly remuneration of **Rs. 20,000/- per month** for a period of one year or till continuation of the scheme/availability of funds, whichever is earlier under National One Health Programme for Prevention and Control of Zoonosis in the Department of Microbiology, Govt. Medical College, Srinagar:

Name : Ms. Huzaifa Javid

D/O : Javid Ahmad Mir

R/O : 25 Lane No: 03 Taqwa Enclave Ahmad Nagar, Srinagar.

The said incumbent is directed to report to the Head, Department of Microbiology, Govt. Medical College, Srinagar for further duties.

Terms and Conditions: -

1) The engagee shall have to join her assignment within a period of (21) days, failing which her engagement as such shall be cancelled without any further notice and the candidate falling in waiting list shall be considered for such engagement in her place.

2) The engagee shall be required to submit the following documents/certificates in the Office of Head, Department of Microbiology, Govt. Medical College, Srinagar: -

- I. **Date of Birth Certificate.**
- II. **Domicile Certificate.**
- III. **Qualification Certificate and;**
- IV. **Any other document as required under rules.**



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3) This engagement is not being made against any substantive post and as such will not in any case confer any right upon the engagee to claim regular appointment or seek extension when the scheme gets over/funds get exhausted, whichever shall be earlier.

4) The term of one year is terminable even before her term expires without any notice/citing any reason in case the performance is not found satisfactory.

5) The engagement will be for a period of one year or till continuation of the scheme whichever is earlier and will be extended further subject to the good performance of the candidate/approval of the competent authority and: -

a) Availability of Budget;

b) Continuation of this scheme.

6) The engaged candidate shall have to execute an agreement that he/she will not leave the Department before the completion of one year's term. However, abandoning/termination of the engagement under the scheme will require one month's prior notice on either side, failing which the remuneration shall not be paid for one month to the incumbent which shall always remain in deposit with the Department and shall be released on completion of sanctioned term.

7) The engagee has to work as per the job assigned under the above referred project/scheme.

8) If the engagee at any point of time willfully neglects or refuses to perform the assigned duties, his/her engagement shall be terminated forthwith without any notice and she shall not be entitled to any remuneration for such period.

9) The engagee shall also submit an undertaking in the shape of an affidavit duly attested by the **1st Class Judicial Magistrate** to the effect: -

i) That in case an adverse report about her Qualification, Date of Birth, Domicile Certificate etc. if any, is received from the competent authority to whom the references shall be made by this office, the candidate shall have no right to claim her engagement as **Data Entry Operator** and her engagement as such shall be deemed to have been cancelled ab-initio and she shall have no claim for any dues from Govt. Medical College, Srinagar as well in that case and next



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candidate falling in the waiting list will be considered for engagement as **Data Entry Operator**.

ii) That she has fully understood the terms, conditions and nature of her engagement in Govt. Medical College, Srinagar under National One Health Programme for Prevention and Control of Zoonosis and will not claim for regularization after completion of the term or at any point of time/nor will seek extension when the scheme gets over/funds get exhausted.

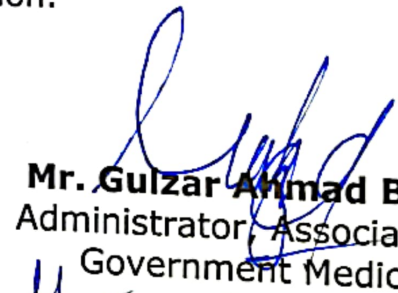
Sd/-
Principal/Dean,
Govt. Medical College, Srinagar.

No: GS-MC/DEO/Zoonosis/Micro/26/4135-40

Dated: 21 -07-2026

Copy to the:-

1. Commissioner/Secretary, Health & Medical Education Department, Civil Secretariat, Srinagar/Jammu for information.
2. Head of the Department Microbiology, Govt. Medical College, Srinagar for inf.
3. Financial Advisor/Chief Accounts Officer, Govt. Medical College, Sgr. for inf. & with the directions that salary/remuneration of the engagee may not be drawn till satisfactory report about her Date of Birth, Degree and Domicile Certificate is received from the concerned authorities.
4. Joint Director Information with the request that this Order may kindly be got published in the prominent local dailies for two consecutive days preferably in Greater Kashmir, Aftab and Srinagar Times
5. Assistant Director Planning & Statistics GMC Srinagar.
6. Website I/C with the directions that the said Order may be uploaded on the official website of this Institution.


Mr. Gulzar Ahmad Bhat, (JKAS)
Administrator, Associated Hospitals,
Government Medical College,
Srinagar.